Assembly Instructions

Thank you for purchasing this premium mailbox post. We know you’ll be satisfied with the years of service it will provide. If you have any questions about how to assemble or install this product, or if you need any replacement parts, please call us directly at (310) 374-5700 or contact us at support@architecturalmailboxes.com.

Hardware (included)

1. To join the two post pieces:
   - x 3, large sheet metal screws
2. To join the two decorative covers:
   - x 4, tapping screws
3. To join the two support arm pieces:
   - x 4, rubber pads
4. To attach the mailbox using the top mounting holes:
   - x 4, large hex bolts
   - x 6, 3/8" Phillips screws
5. To attach the mailbox using the side mounting holes:
   - x 4, long Phillips screws
   - x 4x large washers
   - x 4x nylon spacers (optional)
6. To attach the finial:
   - x 2, 12mm Phillips screws

Tools (not included)

- Two open end wrenches
- Phillips head screwdriver

1a Lay post pieces on a flat surface, making sure to align the screw holes.
1b Join the two post pieces together using the 3 sheet metal screws.

A concrete footing is highly recommended for cantilever style posts.

2 Install the assembled post into the ground as described in the instructions for the mailbox. Typical post depths range from 12”-18” and may vary based on your installation application. Pay particular attention to the location, height, and distance from the street.

3 To attach the mailbox to the post using the top mounting holes:
   - x 4, large hex bolts
   - x 6 large washers

4a Press the rubber pads into the grooves of the support arm pieces.
4b Locate the correct height for the support arm. According to USPS requirements, the top surface of the arm should rest from 41" to 45" from the road surface. Refer to the mailbox instructions for more details.

5 TO INSTALL USING TOP MOUNTING HOLES

6 TO INSTALL USING SIDE MOUNTING HOLES

3" Round Mailbox Post with Cover and Finial (Model 7510)

To join the two decorative covers:
- x 4, tapping screws

To attach the arm to the post:
- x 4 large hex bolts
- x 6 large washers

Join the two post pieces using the 3 sheet metal screws.

Then, attach the arm to the post using the six 3/8" Phillips screws. Make sure all screws are even and snug.

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Press the rubber pads into the grooves of the support arm pieces.

If you are mounting a wider (T2 sized) mailbox, insert a spacer in between the mailbox and post arm at each of the side hole locations.

Attach the finial to the top of the post using the 12mm Phillips screws.

If you are mounting a wider (T2 sized) mailbox, insert a spacer in between the mailbox and post arm at each of the side hole locations.

Attach the finial to the top of the post using the 12mm Phillips screws.

Then, attach the arm to the post using the six 3/8" Phillips screws. Make sure all screws are even and snug.