Plastic Address Plaque (Model 3460)
Instructions

Thank you for purchasing this premium mailbox accessory item. We know you'll be satisfied with the years of service it will provide. If you have any questions about how to mount or use this plaque, or if you need any replacement parts, please call us directly at (800) 464-7491 or contact us at www.architecturalmailboxes.com.

Tools (not included)
- Wrench
- Screwdriver
- Power screwdriver
- Drill bit

Contents
- cap nuts (x2)
- hex nuts (x2)
- phillips screws (x2)
- rubber washers (x2)
- small hex bolts (x2)
- wood/sheet metal screws (x2)
- plastic adapters (x10)
- alcohol swab packet (x1)
- adhesive squares (x2)
- adhesive numbers (x74)
- reflective tape (x2)

Note: 6 and 9 can be used interchangeably.

1 Types of Applications

Wood or Metal
Post
Mailbox
Doorway
Gate
Storefront

2 Applying Adhesive Numbers

1. Peel reflective tape from backing.
2. Apply reflective tape to address plaque.
   Note: If misaligned, carefully peel tape and reapply in correct location.
3. Peel numbers off the paper backing.
4. Apply numbers to reflective tape.
   Note: If misaligned, carefully peel numbers and reapply in correct location.

DIY Hint to Apply Numbers Stickers Straight and Evenly, Every Time!
Use a clear ruler and lightly stick the lower part of your number stickers onto the ruler’s edge using the ruler marks as your guide to space the numbers evenly. Let the upper portion of the letters stick out the top. Set the ruler down and use your finger to press the top of each sticker down in place on the reflective tape. When all the stickers are secure, carefully remove the ruler and press the bottoms of the stickers in place with your finger.
Installation Instructions

FOR USE WITH ADHESIVE SQUARES
(no drilling required - best for clean smooth surfaces like painted metal)

1. Choose correct adapters based on surface curvature.

   There are 5 pairs, numbered 1 (flat) through 5 (most curved).

2. Clean desired surface with alcohol wipe.

3. Align plaque at desired location and mark the center of each hole.

4. Place adapters into the feet of the plaque and secure with 2 small hex bolts and 2 caps nuts.

5. Apply adhesive squares to adapters and align plaque at desired location. Secure to surface by pressing firmly on plaque feet.

* The Adhesive Squares use advanced 3M® VHB™ adhesive that chemically bonds to surfaces. For best results, make sure the surface is clean, and press firmly onto the surface for 30 seconds before releasing. Also note that maximum adhesion can take as long as 72 hours, so after application let them set for best results.

FOR USE WITH SCREWS
(more secure - drilling required)

1. Choose correct adapter based on surface curvature.

   There are 5 pairs, numbered 1 (flat) through 5 (most curved).

2. Clean desired surface with alcohol wipe.

3. Align plaque at desired location and mark the center of each hole.

4. Drill pilot holes if necessary (use 1/8” drill bit).

5. Place adapters into the feet of the plaque.

6. Select proper hardware based on the type of application and secure plaque to surface.

   Use the wood screws for 4x4 posts or fences.

   Use the long Phillips screws, washers and hex nuts for metal and other thin surfaces.